

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

MINUTES OF MEETINGS

COMMITTEE MEETINGS HELD ON JUNE 1, 2023

Audit Committee

Development, Endowment and Investments Committee

Health Affairs Committee

Academic and Student Affairs Committee

Budget and Finance Committee

Long-Range Planning Committee

Committee of the Whole

BOARD OF TRUSTEES MEETING HELD ON JUNE 2, 2023

- 1 Roll Call
- 2 Approved: Minutes
- 3 Approved: 2023-2024 Board Meeting Schedule
- 4 Report: University President
- 5 Report: Faculty Senate President
- 6 Report: Student Government Association President
- 7 Approved: Consent Agenda Resolutions
 - Revision of Gift Acceptance and Naming Recognition Guidelines
 - USA Health Hospitals Medical Staff Appointments & Reappointments - February, March and April 2023
 - Banking and Treasury Services Authority
- 8 Report: Audit Committee
- 9 Report: Development, Endowment and Investments Committee
- 10 Report: Health Affairs Committee
- 11 Report: Academic and Student Affairs Committee
- 12 Approved: Tenure and Promotion
- 13 Approved: Tuition, Fees, and Housing and Dining Rates
- 14 Report: Budget and Finance Committee
- 15 Report: Long-Range Planning Committee
- 16 Approved: Commendation of Ms. Polly D. Stokley
- 17 Approved: Commendation of Ms. Margie Malone Tuckson
- 18 Approved: Commendation of Mr. Abraham A. Mitchell

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

**June 2, 2023
10:30 a.m.**

A meeting of the University of South Alabama (USA) Board of Trustees was duly convened by Ms. Arlene Mitchell, Chair *pro tempore*, on Friday, June 2, 2023, at 10:33 a.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Alexis Atkins, Chandra Brown Stewart, Scott Charlton, Tom Corcoran, Steve Furr, Ron Graham, Bill Lewis, Arlene Mitchell, Lenus Perkins, Jimmy Shumock, Steve Stokes, Margie Tuckson and Mike Windom were present, and Ron Jenkins participated remotely

Members Absent: Kay Ivey and Jim Yance.

Administration & Guests: Delaware Arif (Faculty Senate), Owen Bailey, Joél Billingsley, Janée and Jo Bonner, Lynne Chronister, Kathy Cooke, Julian Cruz, Amya Douglas (SGA), Kristin Dukes, Joel Erdmann, Monica Ezell, Anna Catherine Fincher, Pamm Howard, Yolisha Jackson, Buck Kelley, Andi Kent, Kim and Nick Lawkis, John Marymont, Abe Mitchell, Mike Mitchell, Noah Nelson, Kristen Roberts, Laura Schratt, Donna Streeter (Faculty Senate), Polly and Carl Stokley, Margaret Sullivan and Peter Susman.

Upon calling the meeting to order, Chair Mitchell welcomed everyone and introduced a video commemorating the University's 60th Anniversary, which she noted was shown at a kick-off celebration in May. Following the attendance roll call, **Item 1**, she called for consideration of the minutes for a Board of Trustees meeting held on March 3, 2023, as well as the minutes for special meetings of the Board of Trustees held on April 11 and April 18, 2023, **Item 2**. On motion by Mr. Corcoran, seconded by Mr. Shumock, the Board voted unanimously to adopt the minutes.

Chair Mitchell called for consideration of **Item 3** as follows. On motion by Ms. Brown Stewart, seconded by Ms. Atkins, the Board voted unanimously to approve the resolution:

**RESOLUTION
2023-2024 BOARD MEETING SCHEDULE**

WHEREAS, Article II, Section 1, of the Bylaws provides that the Board shall schedule annually, in advance, regular meetings of the Board to be held during the ensuing year, and may designate one of such meetings as the annual meeting of the Board,

THEREFORE, BE IT RESOLVED that the regular meetings of the University of South Alabama Board of Trustees shall be held on the following dates:

- Friday, September 8, 2023
- Friday, December 8, 2023
- Friday, March 15, 2024
- Friday, June 7, 2024,

and

FURTHER, BE IT RESOLVED that the date of June 7, 2024, be designated as the annual meeting of the University of South Alabama Board of Trustees for 2023-2024.

Chair Mitchell called on President Bonner to deliver the President's Report, **Item 4**. President Bonner directed attention to the new 60th Anniversary logo featured in the video and on the commemorative cubes placed around the table along with USA lapel pins.

President Bonner recognized Ms. Janée Bonner, First Lady, and talked about the privilege of serving the University as First Couple since January 2022. He thanked the Board for giving them the opportunity.

With her term as a Board member expiring in September, President Bonner conveyed personal words of thanks to Ms. Tuckson for her leadership and service, noting in particular the significant difference she had made in the lives of numerous students through her generous contributions to fund Jaguar Retention Awards and other scholarship programs. He also congratulated Judge Lewis for the recent senate confirmation of his Board appointment, as well as Dr. Furr, Mr. Graham, Mr. Perkins and Dr. Stokes for their reappointments to serve additional terms. He added that Mr. Luis Gonzalez, a former student and professional baseball player, would be joining the Board in the fall.

President Bonner recognized Ms. Amya Douglas, Student Government Association President; Dr. Donna Streeter, Faculty Senate President; and Mr. Noah Nelson and Mr. Julian Cruz, Southerner ambassadors. He stated Ms. Shakyeria Young, Black Student Union President, would be introduced at a future meeting.

Among the other topics and recent happenings President Bonner discussed were the Board of Trustees' vote approving the acquisition of Providence Hospital and its clinics by the USA Health Care Authority; the 60th Anniversary kick-off celebration, at which Mr. Abe Mitchell's \$20 million gift for construction of a performing arts center on campus was announced; the formation of a USA Health Board of Advisors; work taking place at the Whiddon College of Medicine construction site; *Pancakes with the President*, a new tradition for students during final exams week; Spring Commencement, which featured Mr. Lonnie Johnson and Coach Kane Wommack as speakers; recruitment efforts which included community college tours, as well as President Bonner sharing the USA story with more than 500 Thompson High School graduates and their families during his delivery of the commencement address; and the appointment of Ms. Kristen Roberts, Mr. Peter Susman and Mr. Buck Kelley as Chief Financial Officer, Chief Administrative Officer and Chief Facilities Management Officer, respectively.

President Bonner called on Provost Kent for a report. Provost Kent shared additional details on Spring Commencement, and then discussed the comprehensive strategies being employed to recruit students in Alabama and beyond, in partnership with the Enrollment Services team, adding

that the many exciting things taking place at the University made promoting USA's story easy. She advised that fall enrollment indicators were positive, as reflected by increases in campus housing applications and summer orientation registration for incoming freshmen and transfer students. She added that retention rates across all classes were higher than pre-pandemic rates and credited the Academic Success team for this accomplishment. Also discussed was the expansion of the Heroes Scholarship program. In closing, Provost Kent echoed the sentiments of the SACSCOC (Southern Association of Colleges and Schools Commission on Colleges) on-site team in March – that USA was a special place – and pledged the Leadership's commitment to advancing the University of South Alabama – the *Flagship of the Gulf Coast*.

Provost Kent introduced Dr. Erdmann, who advised that three student athletes would soon compete in the NCAA (National Collegiate Athletics Association) outdoor track and field national championships and could earn an *All-America* title. Dr. Erdmann gave updates on the 2023 football season and on coaching positions. He stated Mr. Marcelo Huarte and Ms. Yolisha Jackson had been hired as Women's Golf Head Coach and Women's Basketball Head Coach, respectively, and discussed their backgrounds. He introduced Coach Jackson to share a few words.

Mr. Lawkis took the floor and shared that the Alabama regular legislative session was coming to a close with 873 bills introduced. He stated that Governmental Relations tracked approximately 280 bills and, of those, was actively engaged in about 10 percent. He advised that the education trust fund budget and a supplemental funding bill totaling approximately \$8.8 billion and approximately \$2.6 billion, respectively, had been signed into law by Governor Ivey, and said that the University would receive approximately \$192 million. He also reported that an agreement was reached in Washington on the national debt limit which would involve setting spending caps, adding that the current cycle of federal funding would be impacted. He introduced Ms. Anna Catherine Fincher, Office of Governmental Relations Manager, and discussed her background.

President Bonner introduced and gave information on Ms. Pamm Howard, Administrative Assistant in the Honors College and *Employee of the Quarter*, as well as Dr. Kathy Cooke, Professor of History. Dr. Cooke read an excerpt from her nomination of Ms. Howard and President Bonner presented Ms. Howard with a certificate marking the occasion. Ms. Howard shared words of appreciation.

Chair Mitchell called for a report from the Faculty Senate President, **Item 5**. Dr. Donna Streeter, 2023-2024 Faculty Senate President, gave details on her 22-year career at USA, conveyed pride in the growth of the University; and discussed the activities of the Senate, which she noted included collaboration with an *ad hoc* brand discovery committee.

Chair Mitchell called for a report from the Student Government Association (SGA) President, **Item 6**. Ms. Amya Douglas, 2023-2024 SGA President, discussed her background, how she discovered the University and her involvement on campus. She talked about SGA's goals and initiatives, invited the Trustees to attend SGA meetings, and took a "selfie" photo with the Board.

Chair Mitchell called for consideration of consent agenda resolutions as follows, **Item 7**, all of which were unanimously recommended for Board approval by the respective committees that met on June 1, 2023. (To view additional documents authorized, refer to Appendix A.) On motion by Ms. Atkins, seconded by Mr. Corcoran, the Board voted unanimously to approve the resolutions:

**RESOLUTION
REVISION OF GIFT ACCEPTANCE AND NAMING RECOGNITION GUIDELINES**

WHEREAS, in 2019, the Board of Trustees approved revisions to the University's *Building and Program Naming Guidelines and Minimum Gift Levels for Named Endowments Policy* ("the Guidelines"), originally established in 2004, and

WHEREAS, there is a need to simplify and clarify the language in the Guidelines, and

WHEREAS, there is a need to increase the minimum endowment threshold to \$25,000, which aligns with peer institutions, and

WHEREAS, the University's Office of Development and Alumni Relations recommends revision of the Guidelines accordingly,

THEREFORE, BE IT RESOLVED, the Board of Trustees of the University of South Alabama hereby approves the revised *Gift Acceptance and Naming Recognition Guidelines* as submitted.

**RESOLUTION
USA HEALTH HOSPITALS MEDICAL STAFF APPOINTMENTS AND REAPPOINTMENTS FOR
FEBRUARY, MARCH AND APRIL 2023**

WHEREAS, the Medical Staff appointments and reappointments for February, March and April 2023 for the USA Health Hospitals are recommended for Board approval by the Medical Executive Committees and the USA Health Credentialing Board,

THEREFORE, BE IT RESOLVED, the Board of Trustees of the University of South Alabama hereby authorizes the appointments and reappointments as submitted.

**RESOLUTION
BANKING AND TREASURY SERVICES AUTHORITY**

BE IT RESOLVED, the President and either the Chief Financial Officer or the Treasurer of the University are authorized to:

1. open and close bank, brokerage, custody, safekeeping, treasury management or other accounts in the name of the University,
2. sell, transfer, and endorse for sale or transfer any and all securities on behalf of the University,
3. buy securities for the account of the University,
4. order the transfer or delivery of University securities to any other person,
5. open and close Letters of Credit, Lines of Credit or extensions of credit on behalf of the University,

6. pledge collateral, securities, or other property in the name of the University and to make withdrawals, substitutions, and exchanges in connection therewith,
7. exercise any other rights related to securities, including signing for all releases, powers of attorney, and/or other documents in connection with securities of the University,
8. designate individuals authorized to sign checks, drafts, notes, acceptances, and other orders for the payment of money or the withdrawal of funds for the account of the University,
9. designate individuals authorized to endorse, negotiate, receive, or authorize the payment of the proceeds of any instruments or orders for the payment of money to the University,
10. designate individuals authorized to make telephone transfer of funds of the University and the manner in which such funds can be transferred, and
11. issue any other instructions for the conduct of any accounts in the name of the University,
and

BE IT FURTHER RESOLVED, this resolution supersedes previous such resolutions of the University of South Alabama (USA) Board of Trustees authorizing the University's banking activities, and

BE IT ADDITIONALLY RESOLVED, as the individuals holding the positions of President, Chief Financial Officer, and University Treasurer change from time to time, the secretary of the USA Board of Trustees is authorized to certify, under the corporate seal of the corporation, the names and signatures of the individuals succeeding to those positions, and

FINALLY, BE IT RESOLVED that the secretary of the USA Board of Trustees is hereby authorized to certify, under the corporate seal of the corporation, copies of this resolution with the names and specimen signatures of the persons authorized to act on behalf of the University.

Chair Mitchell called for a report from the Audit Committee, **Item 8**. Mr. Graham, Committee Chair, advised of a Committee meeting held on June 1, 2023, and provided an overview of the business that took place.

Chair Mitchell called for a report from the Development, Endowment and Investments Committee, **Item 9**. Ms. Tuckson, Committee Vice Chair, stated that the Committee met on June 1, 2023, and gave a summary of the proceedings.

Chair Mitchell called for a report from the Health Affairs Committee, **Item 10**. Mr. Shumock, Committee Chair, indicated that a Committee meeting took place on June 1, 2023, and reviewed the matters that were addressed.

Chair Mitchell called for a report from the Academic and Student Affairs Committee, **Item 11**. Judge Windom, Committee Chair, advised that the Committee met on June 1, 2023, and provided a synopsis of the reports received. He added that the Committee voted unanimously to recommend Board approval of **Item 12** as follows. On motion by Ms. Atkins, seconded by Mr. Perkins, the Board voted unanimously to approve the resolution:

**RESOLUTION
TENURE AND PROMOTION**

WHEREAS, in accordance with University policy, faculty applications for tenure and promotion have been reviewed by the respective faculty peers, departmental chair and college dean, and by the Provost and Executive Vice President or the Vice President for Medical Affairs, and the President, and the following individuals are hereby recommended for tenure and/or promotion,

THEREFORE, BE IT RESOLVED, the University of South Alabama Board of Trustees approves and grants tenure and/or promotion to the individuals herein listed.

PAT CAPPS COVEY COLLEGE OF ALLIED HEALTH PROFESSIONS:

Promotion to Senior Instructor:

- Donna G. Cleveland

COLLEGE OF ARTS AND SCIENCES:

Tenure:

- Joshua Isen
- Matthew Patterson
- Matthew Pettway
- Erin Nelson
- Alison Robertson

Promotion to Senior Instructor:

- James Adams
- Heather Dail

Promotion to Associate Professor:

- Joshua Isen
- Kern Jackson
- Matthew Patterson
- Matthew Pettway
- Erin Nelson
- Alison Robertson

Promotion to Professor:

- Donald A. Beebe
- E. Claire Cage
- Justin St. Clair
- Jianing Han

MITCHELL COLLEGE OF BUSINESS:

Tenure:

- Thomas E. Nelson
- James C. Rich
- Christina L. Wassenaar

Promotion to Associate Professor:

- Thomas E. Nelson
- James C. Rich
- Christina L. Wassenaar

Promotion to Professor:

- Ermanno Affuso
- Al Chow
- J. Reid Cummings

COLLEGE OF EDUCATION AND PROFESSIONAL STUDIES:

Tenure:

- Richard A. Allday
- Lauren R. Brannan
- Peggy M. Delmas
- Caitlyn R. Hauff
- Sarah K. McCorrison
- Shenghua Zha

Promotion to Senior Instructor:

- Amanda B. Donaldson
- Susan L. Montgomery

Promotion to Associate Professor:

- Lauren R. Brannan
- Peggy M. Delmas
- Caitlyn R. Hauff
- Sarah K. McCorrison
- Shenghua Zha

COLLEGE OF ENGINEERING:

Tenure:

- Julia Kar

MCCALL LIBRARY:

Tenure:

- Deborah Gurt

WHIDDON COLLEGE OF MEDICINE:

Tenure:

- Glen M. Borchert
- Ji Young Lee

Promotion to Associate Professor:

- Anna C. Foust
- Anna C. Foust (Joint in Pediatrics)
- Cristina Gavrilita
- John D. Hunter, III
- Christopher M. Kinnard
- Ji Young Lee
- Ji Young Lee (Joint in Internal Medicine)
- Richard P. Menger
- Melody L. Petty
- Nathan M. Polite
- Katrina L. Roberson-Trammell
- Maria R. Roca Garcia
- Tracy Y. Roth
- Rachel T. Seaman
- Supatida Tengsupakul
- Shannon Kelley Tyler

COLLEGE OF NURSING:

Tenure:

- Kimberly A. Williams

Promotion to Associate Professor:

- Wesley D. Davis
- JoAnn A. Otts
- Kristina Miller

Promotion to Professor:

- Richard A. Allday

Promotion to Associate Professor:

- Julia Kar
- Joseph D. Richardson
- Sean G. Walker
- Shenghua Wu

Promotion to Associate Librarian:

- Deborah Gurt

Promotion to Professor:

- Glen M. Borchert
- John H. Howard
- Michael T. Lin
- Samuel A. McQuiston, Jr.
- Thuy L. Phung
- Sarah L. Sayner
- Rebecca L. Sugg

Promotion to Professor:

- Kimberly A. Williams

Judge Windom advised that the Committee also voted unanimously to recommend Board approval of **Item 13** as follows. On motion by Mr. Corcoran, seconded by Mr. Graham, the Board voted unanimously to approve the resolution:

**RESOLUTION
TUITION, FEES, AND HOUSING AND DINING RATES FOR 2023-2024**

WHEREAS, the University of South Alabama is committed to maintaining high-quality educational and student services programs at a competitive cost, and

WHEREAS, the University has instituted cost-saving measures and budget cuts to maintain operations during a period of rising operational costs, and

WHEREAS, the University has experienced a significant increase in operating costs impacting all aspects of the University, including costs for maintaining and improving academic building and technology infrastructure, and

WHEREAS, tuition and fees of the University are priced below peer public institutions in the state of Alabama, and

WHEREAS, increasing the University's Academic Infrastructure and Technology Fee will enable continued maintenance and future investment in academic building and technology infrastructure across campus, and

WHEREAS, housing and dining services must account for increased operating and food costs and make facility improvements to enhance campus life for students, and

WHEREAS, with the proposed tuition, fees, and housing and dining rates for 2023-2024, as set forth in the attached schedules, such costs of attendance at the University for the coming academic year would continue to be among the lowest in effect at peer public institutions in the state of Alabama,

THEREFORE, BE IT RESOLVED, the Board of Trustees of the University of South Alabama hereby authorizes the tuition, required student fees, and housing and dining rates for the 2023-2024 academic year, as set forth in the attached schedules.

Chairman Mitchell called for a report from the Budget and Finance Committee, **Item 14**. Mr. Corcoran, Committee Chair, advised of a Committee meeting held on June 1, 2023, and shared a summary of the proceedings.

Chair Mitchell called for a report from the Long-Range Planning Committee, **Item 15**. Ms. Brown Stewart, Committee Chair, stated that the Committee held a meeting on June 1, 2023, and reviewed the business that occurred.

Chair Mitchell, Mr. Corcoran and President Bonner took the floor and Ms. Polly Stokley and her husband, Mr. Carl Stokley, were invited to join them for the presentation of **Item 16** as follows. Mr. Corcoran read the resolution and made brief remarks. On motion by Judge Windon, seconded

by Mr. Shumock, the Board voted unanimously to approve the resolution. A commemorative resolution marking the occasion was presented to Ms. Stokley, and she reflected on her time at the University, stating that she looked forward to her continued engagement with the USA family:

**RESOLUTION
COMMENDATION OF MS. POLLY D. STOKLEY**

WHEREAS, the University of South Alabama seeks to honor exceptional administrators who devoted a substantial part of their careers to serving others and who distinguished themselves through their professional contributions, and

WHEREAS, Ms. Polly D. Stokley faithfully and honorably served the University of South Alabama for 25 years, culminating in her role as Vice President for Finance and Administration, and

WHEREAS, Ms. Stokley began her career in banking and as a federal auditor before joining the University of South Alabama in 1998 as Assistant to the Vice President for Financial Affairs, and later held positions as Assistant Controller and Controller, and

WHEREAS, among her many roles over the course of her South Alabama career, Ms. Stokley guided the implementation of the Student Accounting Module of Banner in 2003, chaired the University Process Improvement Committee, served on the USA SACSCOC Reaffirmation Leadership team, and was an elected member of the Board of Directors of the USA Federal Credit Union for more than 20 years, and

WHEREAS, Ms. Stokley has led the Division of Finance and Administration since January 2022 and played a critical role in the recent agreement for the planned acquisition of Providence Hospital and its clinics by the University of South Alabama Health Care Authority, and

WHEREAS, Ms. Stokley and her husband, Carl, are South alumni, lifetime members of the USA National Alumni Association, and recently created the *Ella Tippins Dixon Endowed Scholarship* in memory of her grandmother to help first-generation college students earn a degree from the University of South Alabama, and

WHEREAS, Ms. Stokley served as mentor to many during her years of service and built a reputation as a skilled leader and administrator who exhibited confidence, fairness and integrity and who demanded excellence from herself and her staff,

THEREFORE, BE IT RESOLVED, the Board of Trustees of the University of South Alabama extends its heartfelt appreciation to Ms. Polly D. Stokley for her voluminous contributions to the University of South Alabama and offers her and Carl, together with their beloved dog, Daisy, best wishes in their future endeavors, which are sure to include many camping adventures and travel around the world.

President Bonner invited Ms. Tuckson to join Chair Mitchell, Ms. Brown Stewart and him for the presentation of **Item 17** as follows. Ms. Brown Stewart discussed her regard for Ms. Tuckson, recognized her family's impactful history and sacrifices, and read the resolution. On motion by Ms. Atkins, seconded by Judge Windom, the Board voted unanimously to approve the resolution.

Ms. Tuckson was presented a commemorative resolution, and she expressed what this recognition meant to her and her passion for helping when there is a need. She thanked Mr. Abe Mitchell for extending her reach and presented a gift to Dr. Mitchell for the Leadership in Social Justice and Perseverance Scholarship Fund, which she noted would enable the \$500,000 funding goal to be met. Ms. Tuckson received a standing round of applause and was presented an appreciation gift of a glass art vase. President Bonner noted that Ms. Tuckson's recognition at the Distinguished Alumni and Service Awards Gala in March was a poignant time with her family in attendance:

**RESOLUTION
COMMENDATION OF MS. MARGIE MALONE TUCKSON**

WHEREAS, Ms. Margie Malone Tuckson was appointed to the Board of Trustees of the University of South Alabama in 2017, and

WHEREAS, during her six-year tenure as a member of the Board of Trustees, Ms. Tuckson served as vice chair of the Health Affairs Committee, vice chair of the Development, Endowment and Investments Committee, and a member of the Academic and Student Affairs Committee, and

WHEREAS, Ms. Tuckson has been an advocate for South and has supported Board initiatives focused on student access and success and that have led to growth of USA Health and academic-based healthcare, and

WHEREAS, Ms. Tuckson's generous gifts have made a positive and profound impact, including through Jaguar Retention Awards that help students with unmet needs to reach graduation and the founding of two endowed scholarships, the Margie Malone Tuckson LeFlore High School Endowed Scholarship and the Margie Malone Tuckson Murphy High School Endowed Scholarship, and

WHEREAS, Ms. Tuckson has also supported the MacQueen Alumni Center, the Office of Multicultural Student Affairs, the Black Girls Rock scholarship initiative, the Leadership in Social Justice and Perseverance Scholarship Fund and the Mitchell College of Business Student Success Fund, and

WHEREAS, Ms. Tuckson is a 1973 graduate of the University of South Alabama, where she earned a degree in non-quantitative marketing through the Mitchell College of Business, and is a former board member of the USA National Alumni Association, and

WHEREAS, Ms. Tuckson is a 2023 recipient of the National Alumni Association Distinguished Service Award in recognition of her exceptional and continuing service to the University and commitment to improved healthcare and health outcomes as chief financial officer of Tuckson Health Connections, and

WHEREAS, Ms. Tuckson has served the University with distinction, graciously contributing her time, energy and wisdom to the growth and development of higher education in the state of Alabama and region, and to the students, alumni, faculty and administration of the University of South Alabama,

THEREFORE, BE IT RESOLVED, the Board of Trustees of the University of South Alabama expresses its deep appreciation and gratitude to Ms. Margie Malone Tuckson for her devo-

tion, service and commitment to advancing the interests of the Institution and its constituencies, and

BE IT FURTHER RESOLVED that the Board of Trustees bestows upon Ms. Tuckson the title of *Trustee Emeritus*.

President Bonner invited Mr. Abe Mitchell to join Chair Mitchell, Dr. Stokes and him for the presentation of **Item 18** as follows. Dr. Stokes asked the group to consider what the University would be like today had the Mitchell family not adopted it as their University decades prior, and he read the resolution and made a motion for it to be approved. Mr. Shumock seconded and the Board voted unanimously to approve the resolution. Mr. Mitchell was presented with a commemorative resolution and was honored with a standing round of applause. He briefly addressed the group, reflecting on the inspirational roles of Chair Mitchell and her husband, the late Mr. Mayer Mitchell – his brother, both longstanding members of the USA Board of Trustees, and quoted an adage his brother used to encourage philanthropy. Chair Mitchell and Mr. Mitchell were photographed at Mr. Mayer Mitchell’s Board Room portrait:

**RESOLUTION
COMMENDATION OF MR. ABRAHAM A. MITCHELL**

WHEREAS, the University of South Alabama (USA) marks its 60th anniversary of service with gratitude for the communal commitment to excellence in education, research and health care that has promoted the University’s growth, prompted recognition within the ranks of the nation’s leading comprehensive public universities, and created the aspiration to serve as the Flagship of the Gulf Coast, and

WHEREAS, the construction of a state-of-the-art performing arts center, capable of supporting exceptional and accessible visual arts presentations, live performances, educational programs, family entertainment and opportunities for cultural expression and awareness, will advance the University’s outreach and community engagement missions, as well as elevate its ability to promote the social, cultural, and economic vitality of the Gulf Coast region, and

WHEREAS, Mr. Abraham A. Mitchell has distinguished himself as an extraordinary friend and benefactor of the University of South Alabama, whose philanthropy has enabled development of facilities and programs that have transformed USA’s campuses and its contributions to education, research, teaching, and service through projects including the Mitchell Center, the Mitchell College of Business with its Joseph and Rebecca Mitchell Learning Resource Center and Mitchell Scholars Program, the USA Health Mitchell Cancer Institute, and Abraham A. Mitchell Field at Hancock Whitney Stadium, and

WHEREAS, Mr. Mitchell’s visionary philanthropy has enhanced the University’s endowments for the Whiddon College of Medicine, the Mitchell College of Business, and the USA Health Mitchell Cancer Institute and has inspired thousands of other contributors to provide perpetual support for undergraduate scholarships through his landmark commitment of \$25 million in matching gift incentives through the Mitchell-Moulton Scholarship Initiative, and

WHEREAS, Mr. Mitchell's personal philanthropy to USA, which approaches \$120 million, has for three decades been paired with his commitment to serving as an advisor, mentor and colleague to administrators, faculty and staff of the University, for which he has been recognized as an honorary member of USA's Board of Trustees, and

WHEREAS, Mr. Mitchell has committed to extend his transformative philanthropy for USA through a \$20 million lead gift to promote construction of a state-of-the-art performing arts center on the campus of the University of South Alabama, thereby advancing the University's ability to serve as the Flagship of the Gulf Coast,

THEREFORE, BE IT RESOLVED, the Board of Trustees of the University of South Alabama extends its deepest gratitude to Mr. Abraham A. Mitchell on behalf of the students, faculty, staff, alumni, friends and neighbors of USA and USA Health, whose lives and work are elevated by Mr. Mitchell's visionary leadership and astounding generosity.

In closing, President Bonner recognized the many blessings of being associated with the University of South Alabama over its 60 years, noting the best was yet to come, and Chair Mitchell conveyed heartfelt appreciation for the support she had received from the members of the Board and the staff of the University over her first year as Chair *pro tempore*.

There being no further business, the meeting was adjourned at 12:25 p.m.

Attest to:



Lenus M. Perkins, Secretary

Respectfully submitted:



Arlene Mitchell, Chair pro tempore

APPENDIX A

University of South Alabama

Gift Acceptance and Naming Recognition Guidelines

Accepting Gifts that Confer Naming Recognition

Overview

The University of South Alabama (USA) has advanced its missions of education, health care, research, and service through the generosity of alumni, friends, and partners, whose philanthropy has empowered building and growth of facilities, programs, or services. In many instances these acts of generosity are recognized by USA in the conferral of the naming of a physical space, a program, an endowment, etc., in honor of the donor or his or her designee.

The President of USA, with approval of the Board of Trustees, exercises authority for accepting gifts that are recognized through the naming of facilities, physical spaces, or programmatic or operational entities of USA. This document offers guidance for the Office of Development and Alumni Relations and USA's constituent communities in developing agreements to establish and govern acceptance of gifts that confer naming privileges, whether permanent or term-limited. These guidelines are approved by the President and Board of Trustees and may be amended from time to time. Exceptions to this guidance may be made by the President in consultation with the Executive Committee of the Board of Trustees.

The timing of implementation of naming recognition varies depending on the specifics of the gift and the needs of USA. The general practice requires that official announcement of a naming and placement of signage or plaques may not occur until at least 50 percent of the naming commitment – not 50 percent of the total value of the gift – has been received by USA.

USA reserves the right to modify, remove, or co-name any named physical space, program, or endowment should, in its sole discretion, special or unusual circumstances warrant such action, or it determines that circumstances have changed such that an association, presumed or real, between USA and the person or entity whom the naming honors would adversely impact the reputation, image, mission, or integrity of USA.

Naming Gift Purposes

Naming recognition may be granted for gifts supporting many purposes, including program or operational support, capital projects, and endowment. Gifts recognized with naming privileges will be established with gift agreements that specify the fund or purpose to be supported, the naming recognition to be conferred, the amount of the gift, and the schedule of payments to be made.

Establishing the Value of a Naming Recognition

Naming recognition is an honor granted by USA in gratitude for contributions (philanthropic or otherwise) that advance strategic priorities and address operational needs. The guidelines provided in

this document establish qualification values for various types of naming opportunities; these monetary values reflect a starting point for discussions regarding funding needs for generic categories of giving opportunity. Actual gift values for projects within a specific category of naming opportunities will vary as appropriate based on considerations of sustainability and budgetary requirements to achieve the specific purpose of each naming (e.g., to achieve its purpose of providing support for a leading faculty member, an endowed chair in biomedical research may require a higher funding level than one in communications). Therefore, each naming proposal should seek to define a market value at or above the qualification value for the category.

Note on Matching Funds: Matching funds from third-party donors may be applied toward qualification for a naming opportunity; however, if for any reason, the anticipated third-party matching funds are not received, the primary donor will be responsible for fully funding the qualification value stipulated in the naming agreement. University matching incentives will not be applied toward meeting naming opportunity qualification values.

Categories of Naming Opportunities

Naming Recognition for Programmatic or Operational Components of USA

Opportunities for naming a programmatic or operational entity of USA may be granted for contributions that offer transformational opportunity for advancement of the program's specific missions. Such contributions will always be unique to the mission, vision, and strategic plan of the specific entity and must be structured to best support achievement of the entity's short-term and long-term goals. Depending on the needs of the entity, and at the discretion of USA, gifts for naming opportunities may be designated for capital projects, operating support, or endowments. All naming opportunity gifts will be established through a gift agreement between USA and the donor, specifying the gift amount, payment schedule, the purpose for which the funds will be used, and the naming to be conferred.

- *Independent School or College—gifts of \$10 million and more will be considered*
Such opportunities will be evaluated on a case-by-case basis, taking into consideration the size of the school or college, the complexity of its programs, and the structure and designation of the gift.
- *Dependent School (a component of a college) —gifts of \$2.5 million and more will be considered*
Such opportunities will be evaluated on a case-by-case basis; considerations will include the size of the school and the complexity of its programs.
- *Dependent Department (a component of a college or school)—gifts of \$1.5 million and more will be considered*
Such opportunities will be evaluated on a case-by-case basis; considerations will include the size of the department and the complexity of its programs.

- *Discipline-specific Center (within a college, school, or department)—gifts of \$1.5 million and more will be considered*
Such opportunities will be considered on a case-by-case basis; considerations will include complexity of programs.
- *University-wide or Cross-disciplinary Center—gifts of \$5 million and more will be considered*
Such opportunities will be considered on a case-by-case basis; considerations will include the complexity of the programs and research activities of the center.

Naming Recognition for Endowed Funds

Establishing a named endowed fund offers donors a means to assure annual support for a designated purpose in perpetuity. The donor's gift is invested by USA to produce income disbursed according to USA's endowment spending policy to support a scholarship, chair, lectureship, etc. Endowed funds can be created for use within a specific academic or administrative component.

- *Senior Academic Leadership Positions—gifts of \$2 million and more will be considered*
Named endowed funds to provide salary support for specific deans, directors, department chairpersons, or provost positions will be evaluated based on the size and complexity of programs administered by the position.
- *Endowed Chair—gifts of \$2 million and more will be considered*
An endowed chair will provide salary support for a faculty member; considerations include likely costs associated with recruitment or retention of scholars or researchers in the specified discipline and the expectations for the position.
- *Endowed Professorship or Visiting Scholar—gifts of \$1 million and more will be considered*
An endowed professorship or visiting scholar will partially support the salary or work of the incumbent, who may also use the honorary title associated with the professorship.
- *Endowed Lectureship—gifts of \$1 million and more will be considered*
Annual proceeds of the endowment will be used to support expenses of hosting lectures by renowned scholars or public figures; such expenses may include, but are not limited to, honoraria, travel expenses, publicity, and related entertaining.
- *Endowed Graduate Assistantship or Fellowship—gifts of \$250,000 and more will be considered*
Annual proceeds would provide support to a student working on an advanced degree.
- *Endowed Scholarship—gifts of \$25,000 and more will be considered*
Annual proceeds would be awarded by USA to an undergraduate or graduate student.
- *Other Endowed Funds—gifts of \$25,000 and more will be considered*
Endowed funds may be established on a case-by-case basis to support defined purposes with the approval and oversight of senior leadership of the component (e.g., school, college, hospital, etc.) for which the endowment is designated.

Naming Recognition for Physical Spaces (or Portions Thereof)

Naming a physical space at USA in honor or memory of the contributions of an individual is reserved as one of the highest distinctions that USA can grant. Because the names of USA's buildings, streets, garden spaces, and athletic fields (among others) become engrained in the history of USA, the memories of its alumni and friends, and the lore of our Gulf Coast region, extraordinary care is required in planning, researching, proposing, conferring, and stewarding these enduring and impactful bonds.

USA may elect to name a physical space for a person or an organization in honor of many contributions that advance its mission or positively impact its future, including philanthropy. Approval for naming of physical spaces at USA is a function of the President and Board of Trustees through the comprehensive process described herein.

Where such naming privileges are to be conferred in recognition of a gift, the Vice President of Development and Alumni Relations will direct the process to assure that due diligence is performed in developing a specific proposal for a naming opportunity capable of enhancing the reputation of USA; appropriately honoring an individual or organization for significant contributions to the missions of USA; and securing adequate resources to advance the progress of USA.

All representatives of USA who may become involved in planning for naming a physical space in recognition of a gift will confer with the Vice President of Development and Alumni Relations or her designee and collaborate in completing the due diligence and planning of the gift. No representative of USA should discuss or in any way offer a naming opportunity gift for physical spaces to a prospective donor or the donor's representative until written approval to proceed has been provided by the Vice President of Development and Alumni Relations.

With direction from the Vice President of Development and Alumni Relations, the process of developing a philanthropic gift proposal to offer a space naming recognition will build consensus within the USA community and assure that appropriate due diligence is performed in a sequence that assures deepening of the ongoing relationship between USA and the prospective donor.

This proposal process may vary somewhat in sequence depending on specific circumstances regarding the donor, the space to be named, and the gift requirements of the project. It is the responsibility of the Vice President for Development and Alumni Relations to provide guidance for the collaboration and to assure that proper vetting and necessary approvals are obtained before an offer is made to the prospective donor or the donor's representative.

General Requirements for Naming of Physical Spaces

Determining the Value of Naming Privileges

Determining the value of naming privileges for physical spaces is dependent on many considerations, including square footage, the condition of the space and future plans for its use, and construction or renovation needs. As part of planning for fundraising initiatives to support capital needs, inventories of spaces available for naming are often developed by administrative or academic units in collaboration with Development and Alumni Relations and are approved by the President.

- **Spaces Included in Approved Naming Inventories**
Development and Alumni Relations maintains a library of naming opportunity inventories that have been approved by the President, so development officers can assist with determining whether a particular space has already been valued in such an inventory and identifying next steps. These inventories specify a value at or above which gifts qualify to be considered to name specific spaces. In no circumstance will USA approve naming privileges for a gift that falls below such approved naming opportunity values.
- **Spaces Not Included in a Naming Inventory**
For spaces that are not included on an approved list of naming opportunities, a naming gift value will be developed through a consultation among the dean or administrative leader of the division to which the space is designated, the Vice President of Development and Alumni Relations, the President, and the Executive Committee of the Board of Trustees. Approved naming opportunity inventories will be consulted to assure consistency in valuing similarly situated spaces.

Creating a Formal Request for Naming Recognition

A written recommendation to name a physical space in honor or memory of an individual or organization will be developed with advice from the Vice President for Development and Alumni Relations. The Vice President will recommend the scope of information required for the specific project, which may include a description of the honoree's achievements and contributions, as well as the philanthropic commitment to be requested. In some circumstances this recommendation can be augmented with letters of support, biographical summaries, and media reports. This packet is typically initiated by a dean or chief administrator of a unit to which the named space is dedicated in concert with a development officer and is submitted to the Vice President of Development and Alumni Relations for recommendation to the President and Executive Committee of the Board of Trustees.

Review and Approval of Naming Request

The Vice President for Development and Alumni Relations will review the plan for the naming gift and, if required, seek advice and approval from the President and the Executive Committee of the Board of Trustees. The Vice President will advise regarding necessary changes and will notify the recommenders when the project is approved for presentation to the prospective donor or donor's representative.

Implementation of Naming for Physical Spaces

Placement of signage, plaques, and other visible naming recognition will typically take place after payment of 50 percent of the gift commitment is received by USA. In the event that scheduled payments for the remainder of the commitment are not received or become more than 90 days past due, USA will remove the signage, plaques, and other naming recognition.

Life Span of Naming for Physical Spaces

The naming of a physical space may be set, where appropriate, for a fixed term, but unless a term is specified in the gift agreement, the naming privileges will normally terminate when the building, office, quad, or street is demolished, substantially altered, or no longer in use by USA. Where it is feasible, a donor recognized in the naming of a space that is being replaced will be offered first right of refusal to make a gift to name the replacement space.

Termination of Naming Recognition

The President and the Board of Trustees reserve the right to modify, remove, or co-name any endowment, space, program, building, or portion thereof should unforeseen circumstances warrant such action. In the event of a default on a pledge commitment for which naming recognition has been conferred, naming recognitions associated with the pledge will be revoked.

Additional Special Requirements for Specific Types of Gifts

- **Additional Due Diligence for Outdoor Site Selection**
For outdoor naming opportunities, USA should strive to assure that foreseeable development and construction on campus is not expected to affect the space to be named or public access to the space.
- **Review by Director of Tax Accounting**
USA's Director of Tax Accounting must be consulted regarding the potential naming of any facility to determine potential conflicts that may affect an offer of naming privileges arising from funding sources used in constructing a particular facility. Such a review should seek to ascertain that proposed terms for naming privileges do not conflict with other agreements related to securing funding for the building from grants or governmental appropriations.
- **Estate Gifts**
If a naming opportunity is to be funded by a deferred gift through the donor's estate, both determining the qualification value for the naming opportunity and the implementation of the naming recognition will follow a different pattern than gifts for current use.
 - **Determining Qualification Value for Naming with an Estate Gift:**
To determine whether a gift will qualify for a specific naming opportunity, a deferred gift will be discounted to present value to determine whether it meets requirements for specific naming privileges.
 - **Implementing Naming Recognition for an Estate Gift:**
Agreements establishing naming gifts via deferred gifts must specify implementation of naming recognition will occur after USA receives funds through the estate. Donors of estate gifts who desire naming to be granted during their lifetimes will be required to make a current gift of at least 50 percent of the minimum value of the specified naming opportunity prior to conferral of the naming. Agreements for such gifts will clearly specify the remaining minimum value

for the naming opportunity expected from the estate, as well as the understanding that that the naming will be altered or removed if the gift realized from the estate does not meet the agreed amount.

II. Accepting Gifts of Real Estate, Art, and Gifts in Kind

Gifts of Real Estate

Gifts of real estate can offer transformative opportunities to USA by providing space for expansion of programs and facilities or for advancement made possible through the proceeds of the sale of property. USA is appreciative of the generosity of donors who consider making gifts of real estate and is grateful for opportunities to consider such gifts. However, because gifts of real estate present USA with ongoing issues of liability and budget implications that may last over a number of years, USA must thoroughly evaluate every prospective gift of real estate before agreeing to accept real property. The Office of Development and Alumni Relations works in collaboration with the Office of Real Estate Services and Asset Management to complete a thorough assessment of prospective gifts of real estate and offer recommendations to the President and the Executive Committee of the Board of Trustees, who exercise authority for gifts of real estate.

Gifts of Art

Gifts of art can enhance the beauty of USA's campus and support teaching and learning. USA is grateful to donors who consider making gifts of art; however, USA reserves the right to decline gifts of art. USA follows IRS regulations (IRS Publication 526) for accepting and receipting gifts of art.

- **Gifts of Art Valued at less than \$5,000**
For gifts of art valued at less than \$5,000, the Vice President for Development and Alumni Relations or a designee will work with the dean or administrator of the division to which the art will be given to determine appropriateness of the donation and placement. If the proposed gift is accepted, the gift will be documented through a memorandum signed by the Vice President detailing the plan for support and display of the work.
- **Gifts of Art Valued at \$5,000 or more**
Gifts of art valued at or above \$5,000 require an independent, qualified appraisal provided by the donor at his or her expense. Evaluation of proposed gifts of art with an appraised value of \$5,000 or more is delegated to the Art Acceptance Committee appointed by the President. The committee will evaluate the appropriateness and potential uses or display of the work and provide a recommendation to the President. If the art is accepted, the Office of Development and Alumni Relations will record the gift and collaborate with the Division of Finance and Administration and the Office of Risk Management to complete all necessary

records of the transaction and to assure that the value is documented for insurance purposes.

Gifts in Kind

USA may and often does gratefully accept non-monetary gifts of tangible property, including collectibles, books, equipment, automobiles, surplus inventory, and other assets or materials that represent value to USA. However, such gifts can present issues of liability and ongoing expense to USA, so USA must at times refuse gifts of tangible property. USA may also accept gifts of unreimbursed expenses for food, professional services, and limited use of private property; however, the Internal Revenue Service does not allow tax deductions for these gifts, so no tax receipt can be provided.

Authority for acceptance of gifts-in-kind valued between \$500 and \$5,000 is delegated to the Vice President of Development and Alumni Relations. Because of the potential budgetary implications of accepting property valued at more than \$5,000, the Vice President for Finance and Administration must review and concur with acceptance of tangible property valued at more than \$5,000. Questions related to evaluation and acceptance of all types of gifts-in-kind should be directed to the Office of Development and Alumni Relations.

UNIVERSITY OF SOUTH ALABAMA
Proposal to Increase Academic Infrastructure and Technology Fee

Student Classification	Semester Fee		Increase
	Current	Proposed	

Undergraduate

Full-Time (12 or more hours)	\$100	\$200	\$100
Part-Time (less than 12 hours)	\$60	\$120	\$60

Graduate

Full-Time (6 or more hours)	\$100	\$200	\$100
Part-Time (less than 6 hours)	\$60	\$120	\$60

USA College of Medicine
AAMC Tuition and Fees Report
Public Medical Schools
2023 Survey

School	Tuition		Fees		Tuition & Fees		Health Insurance
	Resident	Non-Resident	Resident	Non-Resident	Resident	Non-Resident	
South Alabama	33,211	66,422	927	927	34,138	67,349	3,264
Mississippi	33,900	n/a	550	n/a	34,450	n/a	2,700
Alabama	31,198	62,714	3,464	3,464	34,662	66,178	2,772

Proposed 2024 Tuition and Fees *

(3% tuition increase)

South Alabama	34,207	68,415	942	942	35,149	69,357	3,264
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(3% tuition increase - approved)

Alabama	32,134	64,595	3,464	3,464	35,598	68,059	2,772
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* South Alabama Fees include escrow at \$434 plus the resource fee at \$508 (est); UA fee increase unknown, so assumed no change

2023-2024 Proposed Semester Meal Plan Rates

Meal Plan Type	2022-2023 Current Rate	2023-2024 Proposed Rate	Difference
All Access Pass with \$175 Bonus Bucks*	\$2,075	\$2,175	\$100
All Access Pass with \$300 Bonus Bucks	\$2,200	\$2,300	\$100
All Access Pass with \$450 Bonus Bucks	\$2,350	\$2,450	\$100
10 Meals Per Week with \$500 Bonus Bucks	\$2,075	\$2,175	\$100
7 Meals Per Week with \$100 Bonus Bucks**	\$1,200	\$1,250	\$50
\$1400 Bonus Bucks	\$1,400	\$1,400	\$0

**Default freshman and sophomore plan*

***Default junior, senior, graduate plan*

2023 - 2024 Proposed Semester Room Rates

Residence Hall		2022-2023 Current Rate	2023-2024 Proposed Rate	Difference
BETA / GAMMA	Apartment for 4	\$2,180	\$2,240	\$60
	Apartment for 2 / Private Apartment	\$3,200	\$3,270	\$70
	Studio Apartment for 2	\$2,900	\$2,960	\$60
	Suite for 1 / Large Private Room	\$2,950	\$3,010	\$60
DELTA	Room for 2	\$2,180	\$2,240	\$60
	Large Private Room	\$2,950	\$3,010	\$60
	Private Room	\$2,835	\$2,900	\$65
	Room for 2 w/ kitchenette	\$2,625	\$2,690	\$65
	Private Room w/ kitchenette	\$2,900	\$2,960	\$60
STOKES HALL	Suite for 1	\$3,190	\$3,250	\$60
EPSILON	Room for 2	\$2,835	\$2,900	\$65
AZALEA HALL	Room for 2	\$2,835	\$2,900	\$65
CAMELLIA HALL	Room for 2	\$2,835	\$2,900	\$65

Summer 2024 Proposed Semester Room Rates

Residence Hall		Summer 2023 Current Rate	Summer 2024 Proposed Rate	Difference
BETA / GAMMA	Apartment for 4	\$1,610	\$1,400	(\$210)
	Apartment for 2 / Private Apartment	\$2,400	\$2,200	(\$200)
	Studio Apartment for 2	\$1,800	\$1,800	\$0
	Suite for 1	\$2,250	\$2,200	(\$50)
	Large Private Room	\$2,250	\$1,600	(\$650)
DELTA	Room for 2	\$1,400	\$1,400	\$0
	Large Private Room	\$1,600	\$1,600	\$0
	Private Room	\$1,600	\$1,600	\$0
	Room for 2 w/ kitchenette	\$1,800	\$1,800	\$0
	Private Room w/ kitchenette	\$2,000	\$2,000	\$0
STOKES HALL	Suite for 1	\$2,400	\$2,200	(\$200)
EPSILON	Room for 2	\$1,600	\$1,600	\$0
	Large Private Room	\$2,000	\$2,000	\$0
AZALEA HALL	Room for 2	\$2,300	\$1,600	(\$700)
	Large Private Room	\$2,400	\$2,000	(\$400)
CAMELLIA HALL	Room for 2	\$2,300	\$1,600	(\$700)
	Large Private Room	\$2,400	\$2,000	(\$400)

COMMITTEE MINUTES

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

Audit Committee

**June 1, 2023
1:30 p.m.**

A meeting of the Audit Committee of the University of South Alabama Board of Trustees was duly convened by Mr. Ron Graham, Chair, on Thursday, June 1, 2023, at 1:30 p.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Alexis Atkins, Tom Corcoran, Ron Graham, Bill Lewis and Lenus Perkins were present, and Ron Jenkins participated remotely.

Other Trustees: Chandra Brown Stewart, Scott Charlton, Steve Furr, Arlene Mitchell, Jimmy Shumock, Steve Stokes, Margie Tuckson and Mike Windom.

Administration & Guests: Delaware Arif (Faculty Senate), Owen Bailey, Joél Billingsley, Jo Bonner, Lynne Chronister, Monica Ezell, Kristin Dukes, Joel Erdmann, Buck Kelley, Andi Kent, John Marymont, Mike Mitchell, Kristen Roberts, Laura Schratt, Donna Streeter (Faculty Senate), Margaret Sullivan and Peter Susman.

Following the attendance roll call, **Item 1**, Mr. Graham called for consideration of the minutes for a meeting held on March 2, 2023, **Item 2**. On motion by Mr. Corcoran, seconded by Ms. Atkins, the Committee voted unanimously to adopt the minutes.

Mr. Graham called on Ms. Schratt for a report on the activities of the Office of Internal Audit (OIA), **Item 3**. Ms. Schratt reviewed the progress made with regard to five key performance indicators and outstanding OIA-issued recommendations for the quarter ended March 31, 2023. She announced that she would be leaving the University at the end of the month and thanked Board members for their support over her tenure. Mr. Graham commended Ms. Schratt for her work in OIA and stated the University would continue to uphold the high standards set under her leadership.

There being no further business, the meeting was adjourned at 1:33 p.m.

Respectfully submitted:



William Ronald Graham, Chair

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

Development, Endowment and Investments Committee

**June 1, 2023
1:33 p.m.**

A meeting of the Development, Endowment and Investments Committee of the University of South Alabama Board of Trustees was duly convened by Ms. Margie Tuckson, Vice Chair, on behalf of Mr. Jim Yance, Chair, on Thursday, June 1, 2023, at 1:33 p.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Chandra Brown Stewart, Scott Charlton, Jimmy Shumock, Steve Stokes, Margie Tuckson and Mike Windom were present.

Member Absent: Jim Yance.

Other Trustees: Alexis Atkins, Tom Corcoran, Steve Furr, Ron Graham, Ron Jenkins, Bill Lewis, Arlene Mitchell and Lenus Perkins.

Administration & Guests: Terry Albano, Delaware Arif (Faculty Senate), Owen Bailey, Joél Billingsley, Jo Bonner, Lynne Chronister, Monica Ezell, Kristin Dukes, Joel Erdmann, Buck Kelley, Andi Kent, John Marymont, Mike Mitchell, Norman Pitman, Kristen Roberts, Laura Schratt, Donna Streeter (Faculty Senate), Margaret Sullivan and Peter Susman.

Following the attendance roll call, **Item 4**, Ms. Tuckson called for consideration of the minutes for a meeting held on March 2, 2023, **Item 5**. On motion by Judge Windom, seconded by Mr. Shumock, the committee voted unanimously to adopt the minutes.

Ms. Tuckson called for a report on endowment and investment performance, **Item 6**. Mr. Albano, together with Mr. Norman Pitman, the University's investment consultant, provided an overview on endowment investment results for the period October 1, 2022, through March 31, 2023, as well as since the inception of the endowment in March 2000, detailing manager performance and annualized fund performance. It was noted that the return on investments for fiscal year 2023 was 9.71 percent versus the relative index performing at 11.93 percent, which produced investment earnings of close to \$16.4 million and a portfolio market value of almost \$192 million. Also reported was that the net capital invested over the life of the endowment, which totaled nearly \$64.8 million, created an overall profit of more than \$126.8 million.

Mr. Albano turned to Mr. Pitman for an additional report as the guest manager representing Charles Schwab. Mr. Pitman shared context on the long-term performance of the University's mutual fund account with Charles Schwab consisting of foreign equity and fixed income investments with some real estate exposure.

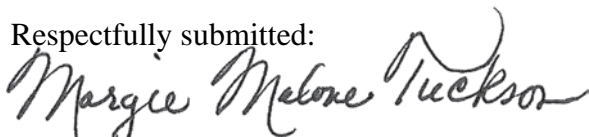
Ms. Tuckson called on Ms. Sullivan, who presented **Item 7**, a resolution approving a revised *Gift Acceptance and Naming Recognition Guidelines* as submitted. (To view resolutions, policies and other documents authorized, refer to the minutes of the Board of Trustees meeting held on June 2, 2023.) Ms. Sullivan stated that the revisions included increasing the endowment gift minimum to align with the thresholds of peer institutions, noting this would have a positive effect on scholarship growth. On motion by Mr. Shumock, seconded by Ms. Brown Stewart, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

Ms. Sullivan discussed **Item 8**, a resolution expressing gratitude to Mr. Abraham A. Mitchell for his enduring leadership and philanthropy benefiting the University, its people and the community, as was most recently demonstrated through a transformational gift of \$20 million to support construction of a state-of-the-art performing arts center on campus. On motion by Judge Windom, seconded by Ms. Brown Stewart, the Committee voted unanimously to recommend approval of the resolution.

Concerning **Item 9**, a report on the activities of the Division of Development and Alumni Relations, Ms. Sullivan gave an update on fundraising outcomes thus far for fiscal year 2023, advising of close to \$34.5 million in new gifts and commitments secured through 5,046 gifts from 3,261 donors, 836 of which were first-time donors. She discussed the results of the *Make Way for USA* and *Giving Day* campaigns, and mentioned the importance of developing strategies to enhance alumni giving. She concluded the report with an overview of the fundraising and engagement events held recently and planned for the weeks ahead.

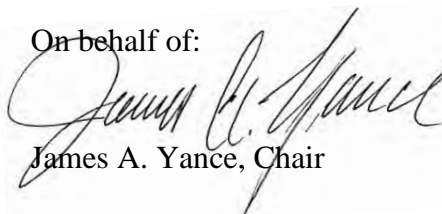
There being no further business, the meeting was adjourned at 1:49 p.m.

Respectfully submitted:



Margie Malone Tuckson, Vice Chair

On behalf of:



James A. Yancey, Chair

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

Health Affairs Committee

**June 1, 2023
1:57 p.m.**

A meeting of the Health Affairs Committee of the University of South Alabama (USA) Board of Trustees was duly convened by Mr. Jimmy Shumock, Chair, on Thursday, June 1, 2023, at 1:57 p.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Chandra Brown Stewart, Scott Charlton, Tom Corcoran, Steve Furr, Jimmy Shumock and Steve Stokes were present.

Member Absent: Jim Yance.

Other Trustees: Alexis Atkins, Ron Graham, Ron Jenkins, Bill Lewis, Arlene Mitchell, Lenus Perkins, Margie Tuckson and Mike Windom.

Administration & Guests: Delaware Arif (Faculty Senate), Owen Bailey, Joél Billingsley, Jo Bonner, Lynne Chronister, Monica Ezell, Kristin Dukes, Joel Erdmann, Natalie Fox, Buck Kelley, Andi Kent, John Marymont, Mike Mitchell, Kristen Roberts, Shannon Scaturro, Laura Schratt, Donna Streeter (Faculty Senate), Margaret Sullivan, Peter Susman and Tyler Whetstine.

Following the attendance roll call, **Item 10**. Mr. Shumock called for consideration of the minutes for a meeting held on March 2, 2023, **Item 11**. On motion by Mr. Corcoran, seconded by Dr. Stokes, the Committee voted unanimously to adopt the minutes.

Mr. Shumock called on Mr. Bailey to address **Item 12**, a resolution authorizing the USA Health Hospitals medical staff appointments and reappointments for February, March and April 2023. (To view resolutions, policies and other documents authorized, refer to the minutes of the Board of Trustees meeting held on June 2, 2023.) Mr. Bailey stated that the medical staff credentials had advanced through rigorous review channels and were recommended for approval. On motion by Dr. Stokes, seconded by Mr. Corcoran, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

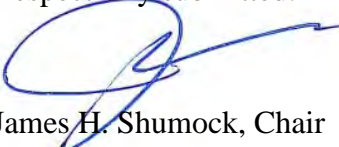
Mr. Shumock called on Dr. Marymont for a report on the activities of USA Health and the Whiddon College of Medicine, **Item 13**. Dr. Marymont turned to Mr. Bailey for remarks. Mr. Bailey introduced and shared professional background on Dr. Natalie Fox and Mr. Shannon Scaturro, advising of their promotions as Chief Physician Enterprise Officer and Chief Operating Officer, respectively. He introduced and discussed the professional qualifications of Mr. Tyler Whetstine, noting his recent appointment as Chief Information Officer. Dr. Fox, Mr. Scaturro and Mr. Whetstine made brief remarks.

Health Affairs Committee
June 1, 2023
Page 2

Dr. Marymont introduced Dr. Zoya Khan, Associate Professor of Modern and Classical Languages and Literature, for a report. As the Executive Director of the Graduate Certificate in Spanish for Healthcare Professionals program, Dr. Khan discussed the demand for bilingual providers, the program's enrollment history and the basics of the four-course curriculum that offers a practicum focused on public health outreach and collaboration. She and Dr. Marymont responded to questions and comments.

There being no further business, the meeting was adjourned at 2:14 p.m.

Respectfully submitted:



James H. Shumock, Chair

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

Academic and Student Affairs Committee

**June 1, 2023
2:14 p.m.**

A meeting of the Academic and Student Affairs Committee of the University of South Alabama (USA) Board of Trustees was duly convened by Judge Mike Windom, Chair, on Thursday, June 1, 2023, at 2:14 p.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Scott Charlton, Steve Furr, Ron Graham, Bill Lewis, Lenus Perkins, Margie Tuckson and Mike Windom were present, and Ron Jenkins participated remotely.

Other Trustees: Alexis Atkins, Chandra Brown Stewart, Tom Corcoran, Arlene Mitchell, Jimmy Shumock and Steve Stokes.

Administration & Guests: Delaware Arif (Faculty Senate), Owen Bailey, Genevieve Batman, Joél Billingsley, Jo Bonner, Brianna Britton-Rocker, Laurie Childers, Lynne Chronister, Chris Cleveland, Monica Ezell, Kristin Dukes, Joel Erdmann, John Friend, Chelsea Greer, Conner Holm, Buck Kelley, Andi Kent, Sal Liberto, Doug Marshall, John Marymont, Mike Mitchell, Kristen Roberts, Alison Robertson, Laura Schratt, Donna Streeter (Faculty Senate), Margaret Sullivan and Peter Susman.

Following the attendance roll call, **Item 14**, Judge Windom called for consideration of the minutes for a meeting held on March 2, 2023, **Item 15**. On motion by Ms. Tuckson, seconded by Judge Lewis, the Committee voted unanimously to adopt the minutes.

Judge Windom called on Provost Kent and Dr. Marymont to present **Item 16**, a resolution granting tenure and/or promotion to faculty from the Division of Academic Affairs and the Whiddon College of Medicine. (To view resolutions, policies and other documents authorized, refer to the minutes of the Board of Trustees meeting held on June 2, 2023.) Provost Kent shared a breakdown of the candidates by division, and attested that the candidates recommended had been thoroughly vetted through the applicable chains of review, with Dr. Marymont concurring. On motion by Mr. Graham, seconded by Dr. Furr, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

Judge Windom called upon Provost Kent, Dr. Marymont and Dr. Mitchell to address **Item 17**, a resolution authorizing tuition, fees, and housing and dining rates for the 2023-2024 academic year, as set forth in supplementary schedules. Provost Kent reviewed that a multi-year plan to restructure tuition had been approved in June 2022. She and Dr. Marymont explained recommendations to increase the technology and infrastructure fee by \$100 and Whiddon College of Medicine tuition by three percent, respectively. Dr. Mitchell introduced Dr. Chris Cleveland, Associate Vice Presi-

dent for Auxiliary Services, who discussed recommendations to increase room and board rates by an average of 2.24 percent and by 3.8 percent, respectively, as well as reduce room rates for the 2024 summer term. It was noted that, with the proposed adjustments in effect, USA's rates would still be among the lowest in the state as compared to Alabama peer institutions, thus enabling South to maintain a competitive position in the market. On motion by Capt. Jenkins, seconded by Ms. Tuckson, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

Judge Windom asked Provost Kent for a report on the activities of the Division of Academic Affairs, **Item 18**. Provost Kent recognized and thanked Mr. Sal Liberto, Interim Associate Vice President for Enrollment Services, for his contributions over three years, advising that he would be leaving the University soon. She gave an update on the dean searches under way for the Mitchell College of Business and the College of Education and Professional Studies. She introduced and shared background details on Dr. Doug Marshall, who recently was named as Honors College Dean. Dr. Marshall discussed his vision for the Honors College and introduced two Honors College students, Ms. Genevieve Batman and Mr. Colin Holm, both of whom talked about their academic pursuits and involvement in the program.

Judge Windom called on Dr. Mike Mitchell, who discussed **Item 19**, the annual report to the Alabama Commission on Higher Education that documents infringement of the University's Speech, Expressive Activities and Use of University Space, Facilities and Grounds Policy, as well as the Institution's response. Dr. Mitchell said the reports were a requirement of Alabama Code and, with reference to the draft report, advised that infractions had not occurred thus far for the reporting period of August 1, 2022, through July 31, 2023. He reminded the Committee of his authorization to submit the report on the Board's behalf and welcomed feedback. The Committee did not suggest revisions to the report.

Judge Windom asked Dr. Mitchell for a report on the activities of the Division of Student Affairs, **Item 20**. Dr. Mitchell turned to Dr. Cleveland, who advised of interest among the students to expand food service options to include food trucks and commuter meal plans. She stated the leadership would continue to explore ideas in collaboration with the Student Government Association and an update would be given at a future meeting.

Dr. Mitchell advised that the Jaguar Senior Medallion Society recently held its second annual induction program and 24 graduating seniors were installed for having demonstrated a strong commitment to student engagement and leadership. Dr. Mitchell thanked Capt. Jenkins for being a sponsoring donor for the program.

Dr. Mitchell introduced Drs. John Friend and Chelsea Greer, Director and Associate Director of the Counseling and Wellness Center, respectively. Drs. Friend and Greer shared an overview on the JED Foundation, an organization that networks with hundreds of colleges nationwide to help

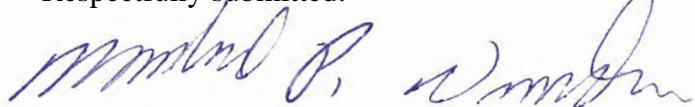
prevent student suicide, substance abuse and self-harm, and promote mental well-being, and on efforts in progress for the University to become the first institution in Alabama to become a JED campus.

Judge Windom called on Dr. Billingsley for a report on the activities of the Division of Diversity and Community Engagement, **Item 21**. Dr. Billingsley introduced Ms. Laurie Childers, Inclusion and Engagement Coordinator from the Office of Community Engagement, who discussed her role, as well as the *Semester of Service* project, for which she noted students had engaged in more than 14,000 hours of service over the 2023 spring semester. She introduced USA student Ms. Brianna Britton-Rocker, a service award recipient. Ms. Britton-Rocker gave an inspiring address on her service history and passion for volunteerism.

Judge Windom congratulated Ms. Chronister for her recent recognition as a *40/40* 2023 honoree by the *Focus Empowers* organization and asked her to address **Item 22**, a report on the activities of the Division of Research and Economic Development. Ms. Chronister introduced and shared professional background on Dr. Alison Robertson, Assistant Professor from the Stokes School of Marine and Environmental Sciences. Dr. Robertson discussed her research related to harmful algae blooms and the toxins they produce that threaten sea life in the Gulf of Mexico and Caribbean region.

There being no further business, the meeting was adjourned at 3:15 p.m.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Michael P. Windom". The signature is written in a cursive style with a large, prominent initial "M".

Michael P. Windom, Chair

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

Budget and Finance Committee

June 1, 2023

1:49 p.m.

A meeting of the Budget and Finance Committee of the University of South Alabama Board of Trustees was duly convened by Mr. Tom Corcoran, Chair, on Thursday, June 1, 2023, at 1:49 p.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Alexis Atkins, Chandra Brown Stewart, Tom Corcoran, Ron Graham, Lenus Perkins, Jimmy Shumock and Steve Stokes were present.

Other Trustees: Scott Charlton, Steve Furr, Ron Jenkins, Bill Lewis, Arlene Mitchell, Margie Tuckson and Mike Windom.

Administration & Guests: Delaware Arif (Faculty Senate), Owen Bailey, Joél Billingsley, Jo Bonner, Lynne Chronister, Monica Ezell, Kristin Dukes, Joel Erdmann, Buck Kelley, Andi Kent, John Marymont, Mike Mitchell, Kristen Roberts, Laura Schratt, Donna Streeter (Faculty Senate), Margaret Sullivan and Peter Susman.

Following the attendance roll call, **Item 23**, Mr. Corcoran called on Ms. Roberts to discuss **Item 25**, the quarterly financial statements for the six months ended March 31, 2023. Ms. Roberts reviewed key components of the financial statements, noting that the University's net position increased by more than \$61 million in contrast to the increase in net position of approximately \$54 million reported for the same period in 2021-2022.

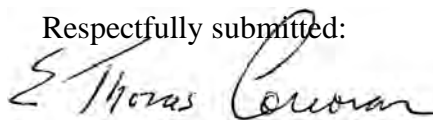
Ms. Roberts presented **Item 26**, a resolution authorizing those with the titles of President, Chief Financial Officer and Treasurer to execute banking, investment and treasury transactions for the University. (To view resolutions, policies and other documents authorized, refer to the minutes of the Board of Trustees meeting held on June 2, 2023.) Ms. Roberts explained that revisions to the resolution pertained to recent changes in position titles. On motion by Mr. Graham, seconded by Mr. Shumock, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

Mr. Corcoran called on Mr. Kelley to give an update on facilities, **Item 27**. Mr. Kelley guided the group through a video tour of the Pediatric Emergency Department under construction at Children's & Women's Hospital and discussed project aspects, including space utilization and the construction schedule. He stated the facility should be ready to occupy in December 2023.

Mr. Corcoran called for consideration of the minutes for a meeting held on March 2, 2023, **Item 24**. On motion by Ms. Brown Stewart, seconded by Ms. Atkins, the Committee voted unanimously to adopt the minutes.

There being no further business, the meeting was adjourned at 1:57 p.m.

Respectfully submitted:



E. Thomas Corcoran, Chair

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

Long-Range Planning Committee

June 1, 2023

3:15 p.m.

A meeting of the Long-Range Planning Committee of the University of South Alabama Board of Trustees was duly convened by Ms. Chandra Brown Stewart, Chair, on Thursday, June 1, 2023, at 3:15 p.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Chandra Brown Stewart, Bill Lewis, Lenus Perkins, Steve Stokes and Mike Windom were present, and Ron Jenkins participated remotely.

Member Absent: Jim Yance.

Other Trustees: Alexis Atkins, Scott Charlton, Tom Corcoran, Steve Furr, Ron Graham, Arlene Mitchell, Jimmy Shumock and Margie Tuckson.

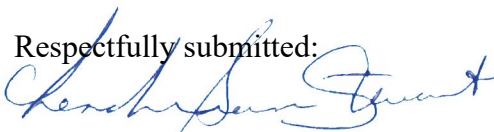
Administration & Guests: Delaware Arif (Faculty Senate), Owen Bailey, Joél Billingsley, Jo Bonner, Lynne Chronister, Angela Coleman, Monica Ezell, Kristin Dukes, Joel Erdmann, Buck Kelley, Andi Kent, John Marymont, Mike Mitchell, Kristen Roberts, Laura Schratt, Donna Streeter (Faculty Senate), Margaret Sullivan and Peter Susman.

Following the attendance roll call, **Item 28**, Ms. Brown Stewart called for consideration of the minutes for a meeting held on March 2, 2023, **Item 29**. On motion by Capt. Jenkins, seconded by Judge Windom, the Committee voted unanimously to adopt the minutes.

Ms. Brown Stewart called on Dr. Angela Coleman, Associate Vice President for Institutional Effectiveness, to address **Item 30**, a report on the University's decennial reaffirmation of accreditation by SACSCOC (Southern Association of Colleges and Schools Commission on Colleges). Dr. Coleman reviewed that the SACSCOC on-site team visited multiple campus sites in late March and provided a positive review without recommendations. She stated the final step for achieving reaffirmation of accreditation was approval by the SACSCOC Board of Trustees in early December, and noted that a fifth-year interim report would be required in 2029. Dr. Coleman received a round of applause for leading the process, and others who had significant roles were recognized as well.

Concerning **Item 31**, a report on the University's strategic plan and scorecard, Dr. Coleman indicated that President Bonner, Provost Kent and she were collaborating on strategic plan draft language reflective of the University's values, position as the *Flagship of the Gulf Coast*, and commitment to students. She detailed the work ahead and schedule for finalizing the strategic plan and scorecard drafts in order for the Board of Trustees to consider their authorization in December 2023.

There being no further business, the meeting was adjourned at 3:26 p.m.

Respectfully submitted:

Chandra Brown Stewart, Chair

**UNIVERSITY OF SOUTH ALABAMA
BOARD OF TRUSTEES**

Committee of the Whole

June 1, 2023

3:26 p.m.

A meeting of the Committee of the Whole of the University of South Alabama Board of Trustees was duly convened by Ms. Arlene Mitchell, Chair *pro tempore*, on Thursday, June 1, 2023, at 3:26 p.m. in the Board Room of the Frederick P. Whiddon Administration Building. Meeting attendance was open to the public.

Members: Alexis Atkins, Chandra Brown Stewart, Scott Charlton, Tom Corcoran, Steve Furr, Ron Graham, Bill Lewis, Arlene Mitchell, Lenus Perkins, Jimmy Shumock, Steve Stokes, Margie Tuckson and Mike Windom were present, and Ron Jenkins participated remotely.

Members Absent: Kay Ivey and Jim Yance.

Administration & Guests: Delaware Arif (Faculty Senate), Owen Bailey, Joél Billingsley, Jo Bonner, Lynne Chronister, Monica Ezell, Kristin Dukes, Joel Erdmann, Buck Kelley, Andi Kent, John Marymont, Mike Mitchell, Kristen Roberts, Laura Schrott, Donna Streeter (Faculty Senate), Margaret Sullivan and Peter Susman.

Following the attendance roll call, **Item 32**, Chair Mitchell called for consideration of the minutes for a meeting held on March 2, 2023, **Item 33**. On motion by Mr. Corcoran, seconded by Ms. Brown Stewart, the Committee voted unanimously to adopt the minutes.

Chair Mitchell called for consideration of **Item 34**, a resolution authorizing dates for regular meetings of the Board of Trustees for the 2023-2024 academic year. On motion by Ms. Atkins, seconded by Mr. Shumock, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

Chair Mitchell turned to President Bonner to address **Item 35**, a resolution commending Ms. Polly Stokley for her dedication and service to the University. (To view resolutions, policies and other documents authorized, refer to the minutes of the Board of Trustees meeting held on June 2, 2023.) President Bonner shared that Ms. Stokley was enjoying the first day of her retirement after a distinguished 25-year career with the University, which he noted culminated with her position as Vice President for Finance and Administration. On motion by Mr. Corcoran, seconded by Mr. Shumock, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

Chair Mitchell presented **Item 36**, a resolution expressing the Board's appreciation to Ms. Tuckson for her devoted service as a member of the Board of Trustees and bestowing upon her the title of *Trustee Emeritus*. Chair Mitchell noted that Ms. Tuckson's term would end on September 30,

2023, and added that Ms. Tuckson would be missed on the Board. On motion by Judge Windom, seconded by Ms. Atkins, the Committee voted unanimously to recommend approval of the resolution by the Board of Trustees.

In accordance with the provisions of the Alabama Open Meetings Act, Chair Mitchell made a motion to convene an executive session for an anticipated duration of 30 minutes for the purpose of discussing pending or threatened litigation, **Item 37**. She stated that Ms. Dukes had submitted the required written declaration for the minutes and that adjournment of the meeting would be effected with the conclusion of the executive session. Judge Lewis seconded and, at 3:31 p.m., the Committee voted unanimously to convene an executive session, as recorded below. The executive session began at 3:37 p.m.:

AYES:

- Ms. Atkins
- Ms. Brown Stewart
- Dr. Charlton
- Mr. Corcoran
- Dr. Furr
- Mr. Graham
- Capt. Jenkins
- Judge Lewis
- Chair Mitchell
- Mr. Perkins
- Mr. Shumock
- Dr. Stokes
- Ms. Tuckson
- Judge Windom

There being no further business, the meeting was adjourned at 4:09 p.m.

Respectfully submitted:



Arlene Mitchell, Chair *pro tempore*

APPENDIX A

Executive Session

University of South Alabama Board of Trustees Committee of the Whole meeting on September 7, 2023.

The purpose of the executive session for the above-referenced meeting is to discuss pending or threatened litigation.

This declaration is submitted pursuant to the requirements of the Alabama Open Meetings Act by Kristin Daniels Dukes, ASB number 6408o61k.

Kristin Daniels Dukes